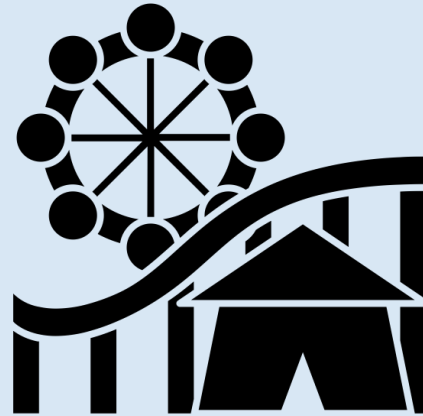


# BEST PRACTICES FOR SAFELY REOPENING FACILITIES

## Engineering Controls



### PHYSICAL DISTANCING

Specific actions include limiting or staggering capacity, de-densifying workstations, adding clear plastic partitions or sneeze guards, reconfiguring common areas, providing 6-foot distance visual cues, and other signage to regulate heavy traffic flow.

### VENTILATION AND AIR FILTRATION

Facilities need to carefully evaluate their ventilation and air filtration systems. A facilities manager should assess whether the ventilation needs to be increased as well as how much circulation can be accessed from the outdoors. Also, consider investing in a high-efficiency air-cleaning system.

Specific advice is in accordance with the guidance of the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), and the Occupational Safety and Health Administration (OSHA).



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# BEST PRACTICES FOR SAFELY REOPENING FACILITIES

## Administrative Controls

### COMMUNICATION

Facilities should have a formal communication process that fully addresses safety concerns with staff.

### SCREENING

Conduct screenings before allowing people to enter. These include body temperature and visual signs of illness.

### PROTECTIVE EQUIPMENT

Provide Personal Protective Equipment (PPE) such as face masks, goggles, and disposable gloves.



### PHASED APPROACH

Consider a phased or group approach to reopening based on staff prioritization and necessity.

### SANITIZING

Ramp up disinfecting. Cleaning protocols should be established, especially for common areas and restrooms.

### ILL PEOPLE

Procedures should be put in place for what to do if customers, guests, or staff become ill at the facility.



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